

City of Lowell
Job Description
Please Post ~ March 27, 2015
Deadline ~ April 10, 2015
Dept. of Public Works
Streets Division
Maintenance Person - Dept. of Public Works

Job Title: Maintenance Person - Dept. of Public Works (2000-55, 2122)
Department: Public Works
Reports To: General Foreman, Working Foreman, Deputy Commissioner, Commissioner
FLSA Status: Non-exempt
Labor Union: AFSCME
Salary: \$14.7955 (min) to \$18.3803 (max) per hour ~ 40 hours per week

SUMMARY

Maintains municipal highways, roads and sidewalks, and rights-of-way in safe condition by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Erects and repairs guardrails, highway markers, and snow fences.

Operates jackhammers, grading equipment/tools and other asphalt equipment as required.

Dumps, spreads, and tamps asphalt with pneumatic tamper to patch broken or eroded pavement.

Secondary Duties:

Performs semi-skilled laboring duties but not at the journeyman level; assists skilled tradesman in masonry, painting, carpentry, roofing or other types of trade work.

Performs related duties as required.

SUPERVISORY RESPONSIBILITIES

May supervise 1-4 employees assigned to crew performing asphalt/raking work. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include training employees and directing work; addressing complaints and resolving problems.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

LICENSES: Must have a valid class 3 motor vehicle license with good driving history.

EDUCATION and/or EXPERIENCE

Two years related experience and/or training; or equivalent combination of education in masonry or other related field and experience.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to deal tactfully with public, small groups, and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to sit and climb or balance. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to moving mechanical parts and outside weather conditions. The employee is occasionally exposed to fumes or airborne particles. The noise level in the work environment is usually moderate.

The City of Lowell is a smoke and drug free employer and requires a physical with drug screen, and CORI, post offer.

Qualified individuals should send application/resume with cover letter to the Human Relations Office, Mary Callery, HR Director Room 19 - City Hall, Lowell, MA 01852 by 4:00 PM: Deadline ~ April 10, 2015. Applicants may also send application/resume with cover letter to fax 978-446-7102 or email to cityjobs@lowellma.gov

EOE/AA/504 Employer